Instructions for Obtaining Building Permit from Building Inspector
For One and Two Family Dwellings

Fill out the Wisconsin Building Permit Application. All lines must be filled in for new homes.

Turn in heat loss calculations from Rescheck Software Ver. 4.6.2 (make sure Rescheck is signed)

Turn in two sets of plans (one set will be returned when permit is issued) with your application.

Be sure to include a plot plan. Show location of house in relation to property line.

Please fill out erosion control plan in your packet. (Erosion diagram can be used as plot pan)

Obtain your sanitary permit and zoning permit (if required) from the Township, a building permit may not be issued until a sanitary and zoning permit is obtained.

Obtain your driveway permit from the Township if entering on Town Road or County driveway permit if entering on County Highway or State Highway permit if entering on a State Highway. You must also have this before a building permit can be issued.

Check List for New Construction Permits

County/City/Village Use Permit

Street Opening/Driveway Permit

Wisconsin Uniform Building Permit Application

Plot Drawing

2 Sets of House Plans, Including Wall Bracing

Energy Worksheet

Erosion Control (This is now mandatory for every construction project.)

Permit Fees (Payable to Weber Inspections)

Beginning construction or excavation prior to obtaining a permit will result in fines and an order to stop construction!!!

Fines may exceed $10,000 per day.

Turn in your application packet to Weber Inspections when complete. We will call when the permit is ready and let you know the fee. The state allows up to 10 days for review once we receive the application.
If you have any questions, please contact Fred Weber - Weber Inspections 715-556-0066.